



WEST AURORA HIGH SCHOOL

Come of the
BLACKHAWKS
Athletic Department

FOOD EXPENSE ALLOCATION

The purpose of this form is to document small cash allocations to our student-athletes who are participating and/or representing West Aurora High School at a sanctioned athletic event. Money allocations are limited to no more than \$10 per occurrence and are to be used for food expenses only. All information below must be completed and signed by the individual student-athlete receiving the funds as well as the head coach disbursing the funds. The head coach is responsible for accounting for all food expense allocations by either providing this form as receipt or returning monies advanced to them for this purpose. All allocations are subject to an audit per district policy. **Please understand that failure to obtain and/or submit documentation for all expenditures can lead to disciplinary actions by the District.**

ATHLETE'S NAME: _____

SPORT: _____

EVENT: _____

AMOUNT: _____ DATE: _____

ATHLETE'S SIGNATURE: _____

HEAD COACH'S SIGNATURE; _____

* * * * *

AUTHORIZATION: _____



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